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Date:

Dear Councillor

SOUTH HAMS JOINT DEVELOPMENT MANAGEMENT COMMITTEE AND OVERVIEW & SCRUTINY PANEL - THURSDAY, 4TH JUNE, 2020

I refer to the agenda for the above meeting and attach papers in connection with the following item(s).

| Agenda No | Item |
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| 7. | <u>Executive Forward Plan</u> (Pages 1 - 4) |
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Yours sincerely

Darryl White
Senior Specialist – Democratic Services

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SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting June 2020. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published in hard copy and on the Council's website (www.southhams.gov.uk)

The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.

Leader of the Council – Cllr Judy Pearce

Deputy Leader – Cllr Hilary Bastone

Lead Executive Member for Health and Wellbeing – Cllr Jonathan Hawkins

Lead Executive Member for Communities and Enterprise – Cllr David May

Lead Executive Member for Environment – Cllr Keith Baldry

Lead Executive Member for Customer Service Delivery – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to democratic.services@swdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *

KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE

| Portfolio Area | Report Title and Summary | Lead Member / Officer | Documents to be considered in making decision | Date of Decision | Consultees and means of Consultation |
|-----------------------|---|--------------------------------|--|-------------------------|---|
| Council | Title: Council Response and Recovery to the Covid-19 Crisis Purpose of report: To review Council's response to Covid-19 emergency and to consider Council's recovery plan | Cllr Pearce / Drew Powell | Report of Director of Governance and Assurance | 18 June 2020 | A version of this report is to be presented to the Joint Meeting of the Overview and Scrutiny Panel and Development Management Committee on 4 June 2020 |
| Council | Title: Use of Emergency Powers Purpose of report: To update the Council on the approval of the Discretionary Grant Fund Policy | Cllr Pearce / Steve Mullineaux | Report of Director of Governance and Assurance | 18 June 2020 | In consultation with the Leader |
| Enterprise Page 2 | Title: Revenue Budget Monitoring for April and May 2020 Purpose: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 for April and May 2020. | Cllr Bastone / Lisa Buckle | Report of S151 Officer | 18 June 2020 | |
| Environment | Title: Grounds Maintenance Service Purpose of report: To consider recommendations from the review of service performance | Cllr Baldry / Steve Mullineaux | Report of Director of Customer Service and Delivery | 18 June 2020 | |
| Enterprise | Title: Ivybridge Regeneration Purpose: To consider the public consultation results and recommend a way forward. | Cllr Bastone / Chris Brook | Report of Director of Place and Enterprise | 18 June 2020 | |
| Homes | Title: Homeless Strategy Year 4 Action Plan Purpose: To provide to Members an update on the Homeless Strategy Action Plan | Cllr Bastone / Isabel Blake | Report of Head of Housing, Revenues, and Benefits Practice | 30 July 2020 | |

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| Enterprise | <p>Title: Revenue Budget Monitoring for April, May and June 2020</p> <p>Purpose: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 for April, May and June 2020.</p> | Cllr Bastone / Lisa Buckle | Report of S151 Officer | 30 July 2020 | |
| Council | <p>Title: Medium Term Financial Strategy for the five years 2021/22 to 2025/26</p> <p>Purpose of the report: To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.</p> | Cllr Pearce / Lisa Buckle | Report of S151 Officer | 30 July 2020 | |
| Council | <p>Title: Write Off Report for Quarter 4 2019/2020</p> <p>Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.</p> | Cllr Bastone / Lisa Buckle | Report of S151 Officer | 30 July 2020 | |
| Enterprise | <p>Title: Commercial Investments Update</p> <p>Purpose: to update the Council on any commercial investment opportunities</p> | Cllr Bastone / Chris Brook | Report of Director of Place and Enterprise | 30 July 2020 | |
| Council | <p>Title: Recovery Plan to the Covid-19 Crisis</p> <p>Purpose: to consider the recommendations of the Joint Meeting of the Overview and Scrutiny Panel and Development Management Committee on the draft Recovery Plan</p> | Cllr Pearce / Drew Powell | Report of the Director of Governance and Assurance | 17 Sept 2020 | To be considered at the joint Overview and Scrutiny Panel / Development Management Committee meeting on 3 Sept 2020 |

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| Enterprise | Title: Revenue Budget Monitoring up to August 2020 Purpose: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 up to August 2020. | Cllr Bastone / Lisa Buckle | Report of S151 Officer | 17 Sept 2020 | |
| Council | Title: Amended Draft Budget 2020/21 Purpose: To consider a report that presents an amended budget for 2020/21 in light of the impact of Covid-19 | Cllr Pearce / Lisa Buckle | Report of the Section 151 Officer | 17 Sept | To be considered at the joint Overview and Scrutiny Panel / Development Management Committee meeting on 3 Sept 2020 |
| Strategy | Title: Housing Strategy Purpose of report: To recommend to Members the adoption of a revised Housing Strategy | Cllr Pearce / Chris Brook | Report of Director of Place and Enterprise | 17 Sept 2020 | |
| Executive Page 4 | Title: Consent to grant a Long Lease at Totnes Pavillion Purpose: To allow SHDC to grant Tadpool a long lease of the Totnes Pavillion to assist in securing investment into the site to improve the facility | Cllr Bastone / Chris Brook | Report of Director of Place and Enterprise | 17 Sept 2020 | |
| Strategic Planning / Environment | Title: Coastal Concordat Purpose of report: To outline to Members the protocol for formal processes where these are shared across administrative boundaries / responsibilities | Cllr Pearce / Rob Sekula | Report of Head of Place Making Practice | 17 September 2020 | |